# FORM 110

# The Commonwealth of Massachusetts Department of Industrial Accidents – Department 110 Lafayette City Center, 2 Avenue de Lafayette, Boston, MA 02111-1750

Lafayette City Center, 2 Avenue de Lafayette, Boston, MA 02111-1750 Info. Line (800) 323-3249 Inside Mass. / (857) 321-7470 Outside Mass. www.mass.gov/dia DIA Board # (If Known):

## **EMPLOYEE'S CLAIM**

FOR USE BY EMPLOYEES OR DEPENDENTS CLAIMING BENEFITS AS A RESULT OF INJURY OR DEATH.
ALL OTHER CLAIMANTS SHOULD USE FORM 115

 ${\it IMPORTANT-INSTRUCTIONS\ AND\ CODES\ ON\ THE\ REVERSE\ SIDE\ -\ Please\ Print\ Legibly\ or\ Type\ -\ Unreadable\ forms\ will\ be\ returned.}$ 

E	1. Employee's Name (Last, First, MI):		2. Social Security	Number*:	3. Home Tel	ephone No.:	4. Date of Birth	n: 5.#	of Dependents:
M P L	6. Home Address (No., Street, City, Sta	ate & Zip Code):			7. Employee	's E-mail ado	 dress (if available		nployee's Native nguage Code:
O Y E E	8. Name, Address and BBO# of Emplo	oyee's Attorney (if n	o attorney leave bl	ank)**:				<b>,</b>	
	9. Attorney's E-mail address (Required	):			Š	a. Attorney'	s Telephone No.	:	
E M P L	10. Employer's Name & Address (No.,	Street, City, State &	z Zip Code):		1	10a. Industry	Code (See Reve	erse Side):	
O Y E R	11. Workers' Compensation Insurance	Carrier's Address an	ıd Tel. No. (NOT Le	OCAL AGEN	NT/ADMINIST	RATOR - See	Instructions on rev	erse side):	
I	12. DATE OF INJURY (mm/	/dd/yyyy):		12a	. Insurer	's Case/Cl	laim #:		
N J U	13. FIRST day of Total or Partial Inc (mm/dd/yyyy):	apacity to Earn W	ages	14. FIFTI (mm/dd/y		al or Partial	Incapacity to E	arn Wage	s
R Y	15. If Employee has Died, Date of Death (mm/dd/yyyy):  16. Describe Injury (Lower Back, leg, arm etc.):								
I N F	17. Briefly Describe How Injury/Expose	ure Occurred and Bo	ody Part(s) involve	d:		17a. Injury a.	to bo	dy part a.	
O R	18. Name(s) of Witness(es):					b. c.		dy part b. dy part c.	
M	19. Employee's Regular Occupation:	20. Average Week	ly Wage:	Actual			ployee Returned	••	
A T		\$	=	Estimated		Yes	· ·		
I O N	22. Has the Insurer Made Any Paymen	ts On Your Claim?		No If Yes -					lls, Wages, etc.):
	23. Section(s) of Law Claimed. Check								
В	a. Sec. 34 Total, Temporary Incap	eacity Comp. from (c	late): from			to_			and
E N			from			to_			
E F I	<b>b.</b> Sec. 35 Partial Incapacity Comp	p. from (date):	from			to_			and
T S	from to								
L A	24. Name and Address of Facility Where Employee was First Treated:					25. Name of T	reating Phy	ysician:	
I M E	26. Employee's/Claimant's Signature	e:					27. Date (mm	/dd/yyyy):	
D	28. Attorney's Signature (if applicable)	):					29. Date (mm/	dd/yyyy):	
	sclosure of Social Security Number is Ventroes of Social Security Number is Ventroes is not reconstruction by an atterney is not reconstruction.				claim.	Form 110	- Revised 7/20	19 - Repro	duce as needed.

#### EMPLOYEE'S CLAIM FILING INSTRUCTIONS

- 1. WHEN TO FILE: File this form if you have been injured on the job and your employer's workers' compensation insurer (the insurer) has denied your initial claim and/or is disputing any part of your claim and refuses to pay the compensation that you believe you are entitled. Please fill out the form completely and accurately. The Department of Industrial Accidents (DIA) is the agency that handles all disputed workers' compensation claims. You do not need to be represented by an attorney in order to file a Form 110. You may represent yourself in your claim. The term that applies to self representation is PRO SE. Initiating a claim PRO SE does not prevent you from getting an attorney later. If you need assistance, please call 1-800-323-3249 inside Massachusetts, or (857) 321-2149 outside Massachusetts.
- 2. WHERE TO FILE: The original form must be mailed to the DIA at the address shown on the front of the form. A copy must also be provided to the employer as well as the insurer. We recommend that the employee keep a third copy for their own records. When an employee is represented by counsel, this form must be sent via certified mail to the insurer. Please be advised - claims for compensation must be accompanied by proper documentation in accordance with M.G.L. c. 152, §7G & 452 CMR 1.07.
- 3. EMPLOYER'S REQUIREMENTS: The law requires that all employers in Massachusetts carry a valid workers' compensation insurance policy at all times for all of their employees in the event of an industrial injury. Also, the employer must provide the name and address of the workers' compensation insurer upon request of an employee. If the employer refuses to provide this information or does not carry workers' compensation insurance, notify the DIA immediately.
- 4. EMPLOYEE'S SIGNATURE & DATE IN BOXES 26 & 27: This form may be filed by the Employee or the Employee's Attorney (if applicable). However, in all cases the Employee must sign and date this form.

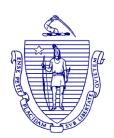
#### NATIVE LANGUAGE CODES

NATIVE LANGUAGE CODES							
1-English  /  2-Portuguese  /  3-Haitian  Creole  /  04-Spanish  /  5-Chinese  /  6-Vietnamese  /  7  Cape  Verdean  /  9-Other  (1)  (2)  (							
INDUSTRY CODES							
Agriculture, Forestry and Fishing 01 Agriculture Production - Crops 02 Agriculture Production - Livestock 07 Agricultural Services 08 Forestry 09 Fishing, Hunting and Trapping  Mining 10 Metal Mining 12 Coal Mining 13 Oil and Natural Gas 14 Nonmetallic Minerals, Except Fuels  Construction 15 General Building Contractors 16 Heavy Construction, Ex. Building 17 Special Trade Contractors	28 Chemicals and Allied Products 29 Petroleum and Coal Products 30 Rubber and Misc. Plastic Products 31 Leather and Leather Products 32 Stone, Clay and Glass Products 33 Primary Metal Industries 34 Fabricated Metal Products 35 Industrial Machinery and Equipment 36 Electronic and Other Electrical Equipment 37 Transportation Equipment 38 Instruments and Related Products 39 Miscellaneous Manufacturing Industries Transportation and Public Utilities 40 Railroad Transportation 41 Local and Interurban Passenger Transit 42 Trucking and Warehousing	51 Wholesale Trade - Non-durable Goods Retail Trade 52 Building Materials and Garden Supplies 53 General Merchandizing 54 Food Stores 55 Automotive Dealers and Service Stations 56 Apparel and Accessory Stores 57 Furniture and Home Furnishing Stores 58 Eating and Drinking Establishments 59 Miscellaneous Retail  Finance, Insurance and Real Estate 60 Depository Institutions 61 Non-depository Institutions 62 Security and Commodity Brokers 63 Insurance Carriers	78 Motion Pictures 79 Amusements and Recreation Services 80 Health Services 81 Legal Services 82 Educational Services 83 Social Services 84 Museums, Botanical, Zoological Gardens 86 Membership Organizations 87 Engineering and Management Services 88 Private Households 89 Services, NEC  Public Administration 91 Executive, Legislative and Garden 92 Justice, Public Order, and Safety 93 Finance, Taxation, and Monetary Benefits 94 Administration of Human Services				
Manufacturing 20 Food and Kindred Products 21 Tobacco Products 22 Textile Mill Products 23 Apparel and Other Textile Products 24 Lumber and Wood Products 25 Furniture and Fixtures 26 Paper and Allied Products 27 Printing and Publishing	43 U.S. Postal Service 44 Water Transportation 45 Transportation by Air 46 Pipelines, Except Natural Gas 47 Transportation Services 48 Communications 49 Electric, Gas and Sanitary Services Wholesale Trade 50 Wholesale Trade - Durable Goods	64 Insurance Agents, Brokers and Service 65 Real Estate 67 Holding and Other Investment Officers  Services 70 Hotels and Other Lodging Places 72 Personal Services 73 Business Services 75 Auto Repair Services and Parking 76 Miscellaneous Repair Services	94 Administration of Human Services 95 Environmental Quality and Housing 96 Administration of Economic Program 97 National Security and International Affairs Non-classifiable Establishments 99 Non-classifiable Establishments				

NATURE OF INJURY OR ILLNESS CODES						
100 Amputation or Enucleation	157 Tuberculosis	281 Aluminosis	<u>Other</u>			
110 Asphyxia or Strangulation Etc.	159 Other Infective or Parasitic Diseases_	282 Anthracosis	265 Carpal Tunnel Syndrome			
120 Burns (Heat)	<u>Dermatitis</u>	283 Asbestosis	510 Cardiovascular and Other Conditions			
130 Burns (Chemical)	180 Dermatitis, UNS*	284 Byssinosis	of the Circulatory System			
140 Concussion	183 Primary Infections of the Skin	285 Siderosis	520 Complications Peculiar to Medical Care			
160 Contusion, Crushing, Bruise	184 Other Skin Conditions	286 Silicosis	500 Effects of Changes in Atmospheric			
170 Cut, Laceration, Puncture	185 Dermatitis, Allergenic or Contact	287 Other Pneumoconioses	Pressure			
190 Dislocation	189 Skin Condition, NEC**	289 Pneumoconiosis and Tuberculosis	240 Effects of Environmental Heat			
200 Electric Shock, Electrocution	Poisoning Systemic	Nervous System, Conditions of	220 Effects of Exposure to Low Temperature			
210 Fracture	270 Poisoning, Systemic, UNS*	560 Nervous System, Conditions of - NEC**	530 Eye, other Diseases of the Eye			
250 Hernia, Rupture	271 Due to Toxic Materials other than Lead	561 Diseases of the Central Nervous	230 Hearing Loss or Impairment			
300 Scratches, Abrasions	272 Diseases of the Blood and Blood Forming	System	991 Heart Condition ,Excludes Heart Attack			
310 Sprains, Strains	Organs	562 Diseases of the Nerves and Peripheral	320 Hemorrhoids			
400 Multiple Injuries	273 Upper Respiratory Conditions	Ganglia	330 Hepatitis, Serum and Infective			
900 No Injury	274 Influenza, Pneumonia, Etc.	Neoplasm Tumor	275 Hepatitis, Toxic			
950 Damage to Prosthetic Devices	276 Other Diseases of the Gastro-Intestinal	550 Neoplasm Tumor, UNS*	260 Inflammation of Joints, Etc.			
995 No Other Injury, NEC**	Tract	551 Malignant	540 Mental Disorders			
999 Non-classifiable	278 Effects of Lead	552 Benign	900 No Illness			
Infective or Parasitic Disease	279 Other Toxic Effects of One System Only	Radiation Effects	999 Non-classifiable			
150 Infective or Parasitic Disease, UNS*	Respiratory Systems, Conditions of	290 Radiation Effects, UNS*	990 Occupational Disease, NEC**			
151 Amebiasis	570 Respiratory Systems, Conditions of	291 Non-Ionizing Radiation	580 Symptoms and Ill-defined Conditions			
152 Anthrax	571 Upper Respiratory	292 Microwaves				
153 Brucellosis	572 Asthma, Influenza, Pneumonia	293 Ionizing Radiation - X-Ray				
154 Conjunctivitis and Opthalmia	<u>Pneumoconiosis</u>	294 Ionizing Radiation - Isotopes				
156 Tetanus	280 Pneumoconiosis	295 Welder's Flash				

156 Tetanus	280 Pneumoconiosis	295 Welder's Flash					
BODY PART AFFECTED CODES							
<u>Head</u>	160 Skull	398 Upper Extremities, Multiple	513 Knee(s)				
100 Head, UNS*	198 Head Multiple	400 Trunk, UNS*	515 Lower Leg(s)				
110 Brain	200 Neck & Cervical Vertebrae	410 Abdomen, Internal Organs,	518 Leg(s), Multiple				
120 Ear(s), UNS*	UPPER EXTREMITIES	Inguinal Hernia	519 Leg(s), NEC**				
121 Ear(s), External	300 Upper Extremities, NEC**	420 Back	520 Ankle(s)				
124 Ear(s), Internal	310 Arm(s), UNS*	430 Chest, Ribs, Breastbone,	530 Foot or Feet, Not Ankle				
130 Eye(s), UNS*	311 Upper Arm	Internal Organs	540 Toe(s)				
140 Face, UNS*	313 Elbow(s)	440 Hip(s),Pelvis, Organs and	598 Lower Extremities, Multiple				
141 Jaw, Chin	315 Forearm(s)	Buttocks	700 MULTIPLE PARTS				
144 Mouth and Throat (vocal chords, larynx)	318 Arm(s), Multiple	450 Shoulder(s)	Applies when more than one major body part				
146 Nose	319 Arm(s), NEC**	498 Trunk, Multiple	as been effected such as an arm and a leg				
148 Face, Multiple Parts	320 Wrist(s)	LOWER EXTREMITIES	999 NON-CLASSIFIABLE - Insufficient infor-				
149 Face, NEC**	330 Hand(s), Not Wrists or Fingers	500 Lower Extremities	mation to identify part of body effected. In-				
150 Scalp	340 Finger(s)	510 Leg(s), UNS*	cludes damage to prosthetic devises.				

#### THE COMMONWEALTH OF MASSACHUSETTS



### Department of Industrial Accidents

Lafayette City Center 2 Avenue de Lafayette Boston, MA 02111-1750

# WHEN/HOW TO FILL OUT THE EMPLOYEE CLAIM FORM (FORM 110)

#### WHEN TO FILL OUT THIS EMPLOYEE'S CLAIM FORM

This Employee Claim form should be completed whenever you believe you are not getting all of the workers' compensation benefits you are entitled to. The **ONLY** reason for completing this form is to request a **judicial proceeding** before and Administrative Judge to obtain workers' compensation benefits.

When submitting this form, REQUIRED DOCUMENTATION must be attached, as required by Mass. Law, 452 CMR 1.07. A list of requirements, and other information, is available on the DIA's website: <a href="https://www.mass.gov/dia">www.mass.gov/dia</a>. Employee Claim forms filed without the required documentation will be rejected. Essentially, you need to attach copies of any information that relates your injury to work, and what the injury (or injuries) is. There are four (4) levels in the process of settling your dispute within the Department of Industrial Accident (DIA).

LEVEL #1 – **CONCILIATION SESSION:** This is an informal meeting between you and your company's insurer. Results of conciliation WON'T be binding unless you agree to them. Even when you are satisfied that you are being paid everything required by law, you MAY get a notice to attend a conciliation that you DID NOT request. This means that either the insurance company thinks it is paying TOO MUCH and would like to REDUCE your benefits or STOP your benefits. These insurance company requests are called "Complaints to Reduce or Discontinue Compensation." Once again, conciliations CANNOT result in changes in compensation rates unless both parties agree.

LEVEL #2 – **CONFERENCE**: If your case is referred to an Administrative Judge by the conciliator, a CONFERENCE is scheduled. This conference is also informal, with discussion between parties. If the matter is NOT settled, the Judge will issue a temporary order indicating whether or not the insurer must pay you compensation. If you are not satisfied with the Judge's order you may appeal it within 14 days of the filing date of the decision. The insurance company also has the right to appeal.

LEVEL #3 – **HEARING:** If your case is appealed by the insurer OR yourself, it will go to the HEARING stage, where the Administrative Judge conducts a FORMAL hearing of all evidence. Hearings are like regular trials; witnesses are called and sworn in and testimony is taken by stenographers.

LEVEL # 4 – **REVIEW BOARD:** Whichever party loses at a hearing may APPEAL the Administrative Judge's decision to the REVIEW BOARD within 30 days. Three (3) Administrative Law Judges will examine the hearing transcripts. They may ask for oral arguments. The Review Board will reverse the previous decision ONLY if the decision was beyond the Administrative Judge's authority, conflicted with the law, or was without any justification.

#### **HOW TO FILL OUT FORM 110**

YOU SHOULD FILL IN AS MANY OF THE BOXES ON THIS FORM AS YOU CAN. HOWEVER, THOSE LISTED BELOW ARE PARTICULARLY IMPORTANT TO GETTING YOUR REQUEST PROCESSED QUICKLY BY THE DIA. IF YOU HAVE ANY QUESTIONS PLEASE CALL THE INFORMATION DESK ON THE TOLL-FREE HOTLINE (In Mass.) 1-800-323-3249 or (Outside Mass.) (857) 321-7470 MONDAY – FRIDAY 8:00 AM – 5:00 PM.

**Box #1:** Please print or type your full last name, first name and middle initial.

Box #2: Your 9 digit social security number. Disclosing your number is purely voluntary, but will be helpful to the DIA in keeping your records separate from others with the same name.

**Box #3:** Print or type your home telephone number.

**Box #4:** Please print or type your date of birth.

**Box #5:** Please print or type your number of dependents.

**Box #6:** Please print or type your FULL home address. This is important because ALL notices, orders and decisions regarding your case will be sent to this address.

**Box #7:** If you wish to, you may provide your e-mail address to us, but your notices will still go through the regular postal service mail.

**Box #7a:** If English is not your native language, please print your native language using the NATIVE LANGUAGE CODES located on the back of the form.

**Box #10:** Please print or type your employer's business name and address. If your company has more than one address, use the address of their business office.

**Box 10a:** Please try to determine from the INDUSTRY CODES on the back of the form your employer's type of business. IF you CANNOT, just print or type number 99.

**Box #11:** Please print or type your employer's workers' compensation insurance company. (NOT the insurance agent, but the name of the carrier that will be paying your benefits to you.) We cannot schedule a conciliation without this information. If your employer will not tell you the name of the insurer, call our Office of Insurance, 617-626-5480 or 617-626-5481.

**Box #12:** Please print or type the date that you believe that you were originally hurt on the job or became ill because of a work-related illness. Use the date your first got medical treatment, or the last day you worked if you are unsure of the exact date.

**Box #12a:** Please print or type the case number/claim number that your employer's workers' compensation insurance company assigned your claim.

**Box #13:** Please print or type the first day that you were incapable of earning full wages because of your injury or illness.

**Box #14:** Please print or type the fifth day that you were incapable of earning full wages because of your injury or illness.

**Box #17a:** Please print or type the nature of injury or illness and the body part that has been affected by your injury or illness, from the codes printed on the back of the form. You may have more than one injury or illness listed (e.g. - a. 300, b. 310, c. 210), but the type of injury or illness listed in a MUST match the body part listed in a, and so on.

**Box #23:** Please check the benefits that you are claiming are due to you under the law. Other sections of the law include Sec. 30 – Medical Bills; Sec. 28 – Willful Misconduct of Employer, and Sec. 7 – Penalties and Interest for late payments.

Box #26: Please sign this form.

Box #27: Please date this form.

Box #28: If you have an attorney, they may sign here, otherwise leave this box blank.

#### WHAT TO DO WITH THIS CLAIM FORM

You should make 2 copies of this form. Mail the original to:

Department of Industrial Accidents – Dept. 110 Lafayette City Center 2 Avenue de Lafayette Boston, MA 02111-1750

One (1) copy should be mailed to the insurance carrier, complete with copies of all supporting documentation you send to the DIA. You should keep one (1) copy for your records. You can send a copy of your employer, but you are not required to send them a copy, unless you are filing for double compensation under Sec. 28 (Willful Misconduct). You must also attach documentation as required by 452 CMR 1.07. This rule, and other information, is available on the DIA's website – <a href="https://www.mass.gov/dia">www.mass.gov/dia</a>

When the DIA received your form, a conciliation will be scheduled for you within a few weeks. This session will be held in the department office closest to your home.

Best wishes for a prompt and full recovery.

**Revised:** 7/2018

#### FORM 101



# The Commonwealth of Massachusetts Department of Industrial Accidents – Department 101

1 Congress Street, Suite 100, Boston, Massachusetts 02114-2017 Info. Line 800-323-3249 ext. 470 in Mass. Outside Mass. - 617-727-4900 ext. 470 http://www.mass.gov/dia DIA USE ONLY

Print Form

### **EMPLOYER'S FIRST REPORT OF INJURY**

#### **OR FATALITY**

THIS FORM MUST BE FILED BY THE <u>EMPLOYER</u> IN THE EVENT OF AN INJURY THAT RESULTS IN DEATH OR FIVE OR MORE CALENDAR DAYS OF TOTAL OR PARTIAL INCAPACITY FROM EARNING WAGES.

INSTRUCTIONS AND CODES ON THE REVERSE SIDE - Please Print Legibly or Type - Unreadable forms will be returned.

E M	1. Employee's Name (Last, First, MI):		me Telephor	Telephone Number: 3		rity Number*:	4. Sex:		<b>O</b> F	
P L	5. Home Address (No., Street, City, State & Zip Code):			5a. Native L	anguage Code:	6. Marital Stat			f Dependents:	
О				Other:	M					
Y E	8. Date of Hire (mm/dd/yyyy):  9. Date of Birth (mm/dd/yy			•	_	Weekly Wage:	75.	. 1		
Е	11. Employer's Name:				\$ 12. Federal 7	Γax I.D. Numbe	Estim	nated	Actual	
Е										
M P	13. Employer's Address (No., Street, City, State	& Zip Code):			14. Employer's Telephone Number:					
L O					15. Industry	15. Industry Code (See Reverse Side):				
Y E	16. Workers' Compensation Insurance Carrier and Tel. No. (NOT LOCAL AGENT/ADMINISTRATOR)				R): 17. W.C. Pol	: 17. W.C. Policy Number:				
R	18. Self-Insured? Yes No				19. Business	Type : Ser	vice W	Vholesa	ale Mfg.	
	If Yes, Self-Insurer Number:					il Other_	E.I M			
	20. DATE OF INJURY (mm/dd/yyy	<b>/y):</b>			20a. Insurer	's Case/Claim	File No.:			
I N	21. Was Employee Injured on Employer's Premises? Yes No 22. Location of Injury if not on Employer's Premises:									
J U	23. FIRST day of Total or Partial Incapacity to Earn Wages (mm/dd/yyyy):			24. FIFTH day of Total or Partial Incapacity to Earn Wages (mm/dd/yyyy):						
R Y	25. If Employee has Died, Date of Death (mm/dd/yyyy):			26. Source of Injury (Chemicals, Machinery, etc.):						
I N	27. Briefly Describe How Injury/Exposure Occurred and Body Part(s) involved:									
F O										
R M	20 D ( W 1 : D ( 14: ( 2: ) )			+- D+ - 1 (	/11/	20 D-4- B-		1-	1-4-4	
A T	28. Person to Whom Injury was Reported (list position):			29. Date Reported (mm/dd/yyyy):  30. Date Reported as work related (mm/dd/yyyy):				related		
I O	31. Injury Code(s) Body Part a.	Code(s)	32. Wi	tness(es) to In	jury - Give Full	Name(s), if nor	ne state as	s such:		
N	b. to body part b.									
	c. to body part c.									
	33. Has Employee Returned to Work? Yes No		34. Da	34. Date Employee Returned to Work(mm/dd/yyyy):						
	35. Employee's Regular Occupation:		36. Ha	s Employee Ro	eturned to Regu	lar Occupation:	Ye	S	☐ No	
P R E	37. PREPARER'S Name (SEE INSTRUCTION	S ON REVERSE SIDE	): 38. PR	EPARER'S T	itle:					
P A R E	39. PREPARER'S Signature (SEE INSTRUCTIONS ON REVERSE SIDE):			te Prepared (m	nm/dd/yyyy):	40a. PREPAI	RER'S e-	mail ac	ldress:	

<sup>\*</sup>Disclosure of Social Security Number is Voluntary. It will aid in the processing of your report.

#### EMPLOYER'S FIRST REPORT OF INJURY OR FATALITY

#### FILING INSTRUCTIONS

- 1. WHEN TO FILE: File this form within 7 calendar days, not including Sundays and legal holidays, of receipt of notice of any injury alleged to have arisen out of and in the course of employment, which totally or partially incapacitates an employee for a period of 5 or more calendar days from earning wages. This form is not an admission of liability, but must be filed even though the Employer may believe that the Employee is not injured, or that the Employee is not entitled to benefits under M.G.L. Chapter 152.
- 2. WHERE TO FILE: This form should be mailed to the Department of Industrial Accidents at the address shown on the front of the form. Copies must also be provided to the Employee and to the Employer's Workers' Compensation insurer.
- 3. PENALTIES: Failure to report injuries on this form may result in a fine of \$100.00 in accordance with M.G.L. Chapter 152, Section 6.
- 4. EMPLOYER'S NAME & SIGNATURE IN BOXES 37 & 39: This form must be filed by the employer or an authorized agent/representative of the employer.

#### NATIVE LANGUAGE CODES

1 - English / 2 - Portuguese / 3 - Haitian Creole / 4 - Spanish / 5 - Chinese / 6 - Vietnamese / 7 - Cape Verdean / 9 - Other

	INDUST	TRY CODES					
Agriculture, Forestry and Fishing	28 Chemicals and Allied Products	51 Wholesale Trade - Non-durable Goods	78 Motion Pictures				
01 Agriculture Production - Crops	29 Petroleum and Coal Products		79 Amusements and Recreation Services				
2 Agriculture Production - Livestock	30 Rubber and Misc. Plastic Products	Retail Trade	80 Health Services				
07 Agricultural Services	31 Leather and Leather Products	52 Building Materials and Garden Supplies	81 Legal Services				
98 Forestry	32 Stone, Clay and Glass Products	53 General Merchandizing	82 Educational Services				
99 Fishing, Hunting and Trapping	33 Primary Metal Industries	54 Food Stores	83 Social Services				
Mining.	34 Fabricated Metal Products	55 Automotive Dealers and Service Stations	84 Museums, Botanical, Zoological Gardens				
Mining	35 Industrial Machinery and Equipment	56 Apparel and Accessory Stores	86 Membership Organizations				
0 Metal Mining	36 Electronic and Other Electrical Equipment	57 Furniture and Home Furnishing Stores	87 Engineering and Management Services				
2 Coal Mining 3 Oil and Natural Gas	37 Transportation Equipment	58 Eating and Drinking Establishments	88 Private Households				
4 Nonmetallic Minerals, Except Fuels	38 Instruments and Related Products 39 Miscellaneous Manufacturing Industries	59 Miscellaneous Retail	89 Services, NEC				
Construction	·	Finance, Insurance and Real Estate	Public Administration				
5 General Building Contractors	Transportation and Public Utilities	60 Depository Institutions	91 Executive, Legislative and Garden				
6 Heavy Construction, Ex. Building	40 Railroad Transportation	61 Non-depository Institutions	92 Justice, Public Order, and Safety				
7 Special Trade Contractors	41 Local and Interurban Passenger Transit	62 Security and Commodity Brokers	93 Finance, Taxation, and Monetary Benefits				
Special Trade Contractors	42 Trucking and Warehousing	63 Insurance Carriers	94 Administration of Human Services				
Manufacturing	43 U.S. Postal Service	64 Insurance Agents, Brokers and Service	95 Environmental Quality and Housing				
20 Food and Kindred Products	44 Water Transportation	65 Real Estate	96 Administration of Economic Program				
21 Tobacco Products	45 Transportation by Air	67 Holding and Other Investment Officers	97 National Security and International Affairs				
22 Textile Mill Products	46 Pipelines, Except Natural Gas	-					
23 Apparel and Other Textile Products	47 Transportation Services	Services	Non-classifiable Establishments				
4 Lumber and Wood Products	48 Communications	70 Hotels and Other Lodging Places	99 Non-classifiable Establishments				
25 Furniture and Fixtures	49 Electric, Gas and Sanitary Services	72 Personal Services					
26 Paper and Allied Products	Whalash Toda	73 Business Services					
27 Printing and Publishing	Wholesale Trade 50 Wholesale Trade - Durable Goods	75 Auto Repair Services and Parking					
		76 Miscellaneous Repair Services					
	NATURE OF INJUR	Y OR ILLNESS CODES					
00 Amputation or Enucleation	157 Tuberculosis	281 Aluminosis	Other				
10 Asphyxia or Strangulation Etc.	159 Other Infective or Parasitic Diseases	282 Anthracosis	265 Carpal Tunnel Syndrome				
20 Burns (Heat)	<u>Dermatitis</u>	283 Asbestosis	510 Cardiovascular and Other Conditions				
30 Burns (Chemical)	180 Dermatitis, UNS*	284 Byssinosis	of the Circulatory System				
40 Concussion	183 Primary Infections of the Skin	285 Siderosis	520 Complications Peculiar to Medical Care				
60 Contusion, Crushing, Bruise	184 Other Skin Conditions	286 Silicosis	500 Effects of Changes in Atmospheric				
70 Cut, Laceration, Puncture	185 Dermatitis, Allergenic or Contact	287 Other Pneumoconioses	Pressure				
90 Dislocation	189 Skin Condition, NEC**	289 Pneumoconiosis and Tuberculosis	240 Effects of Environmental Heat				
00 Electric Shock, Electrocution	Poisoning Systemic	Nervous System, Conditions of	220 Effects of Exposure to Low Temperature				
10 Fracture	270 Poisoning, Systemic, UNS*	560 Nervous System, Conditions of - NEC**	530 Eye, other Diseases of the Eye				
50 Hernia, Rupture	271 Due to Toxic Materials other than Lead	561 Diseases of the Central Nervous	230 Hearing Loss or Impairment				
00 Scratches, Abrasions	272 Diseases of the Blood and Blood Forming	System	991 Heart Condition ,Excludes Heart Attack				
10 Sprains, Strains	Organs	562 Diseases of the Nerves and Peripheral	320 Hemorrhoids				
00 Multiple Injuries	273 Upper Respiratory Conditions	Ganglia	330 Hepatitis, Serum and Infective				
00 No Injury	274 Influenza, Pneumonia, Etc.	Neoplasm Tumor	275 Hepatitis, Toxic				
50 Damage to Prosthetic Devices	276 Other Diseases of the Gastro-Intestinal	550 Neoplasm Tumor, UNS*	260 Inflammation of Joints, Etc.				
95 No Other Injury, NEC**	Tract	551 Malignant	540 Mental Disorders				
99 Non-classifiable	278 Effects of Lead	552 Benign	900 No Illness				
Infective or Parasitic Disease	279 Other Toxic Effects of One System Only	Radiation Effects	999 Non-classifiable				
50 Infective or Parasitic Disease, UNS*	Respiratory Systems, Conditions of	290 Radiation Effects, UNS*	990 Occupational Disease, NEC**				
51 Amebiasis	570 Respiratory Systems, Conditions of	291 Non-Ionizing Radiation	580 Symptoms and Ill-defined Conditions				
51 Amediasis 52 Anthrax		291 Non-ionizing Radiation 292 Microwaves	300 Symptoms and in-defined Conditions				
	571 Upper Respiratory						
53 Brucellosis	572 Asthma, Influenza, Pneumonia	293 Ionizing Radiation - X-Ray					
54 Conjunctivitis and Opthalmia 56 Tetanus	Pneumoconiosis 280 Pneumoconiosis	294 Ionizing Radiation - Isotopes 295 Welder's Flash					
		FFECTED CODES					
Jea <u>d</u>	BODY PART A	398 Upper Extremities, Multiple	512 Vnog(a)				
00 Head, UNS*	198 Head Multiple	400 Trunk, UNS*	513 Knee(s) 515 Lower Leg(s)				
10 Brain	200 Neck & Cervical Vertebrae		515 Lower Leg(s)				
	UPPER EXTREMITIES	410 Abdomen, Internal Organs, Inguinal Hernia	518 Leg(s), Multiple				
20 Ear(s), UNS* 21 Ear(s), External	300 Upper Extremities, NEC**	420 Back	519 Leg(s), NEC**				
			520 Ankle(s)				
24 Ear(s), Internal	310 Arm(s), UNS*	430 Chest, Ribs, Breastbone,	530 Foot or Feet, Not Ankle				
30 Eye(s), UNS*	311 Upper Arm	Internal Organs	540 Toe(s)				
40 Face, UNS*	313 Elbow(s)	440 Hip(s),Pelvis, Organs and	598 Lower Extremities, Multiple				
41 Jaw, Chin	315 Forearm(s)	Buttocks	700 MULTIPLE PARTS				
44 Mouth and Throat (vocal chords, larynx)	318 Arm(s), Multiple	450 Shoulder(s)	Applies when more than one major body p				
46 Nose	319 Arm(s), NEC**	498 Trunk, Multiple	as been effected such as an arm and a leg				
48 Face, Multiple Parts	320 Wrist(s)	LOWER EXTREMITIES	999 NON-CLASSIFIABLE - Insufficient infor				
40 F NECES	330 Hand(s), Not Wrists or Fingers	500 Lower Extremities	mation to identify part of body effected. In-				
49 Face, NEC** 50 Scalp	340 Finger(s)	510 Leg(s), UNS*	mation to identity part of body effected. In-				